



Re-Registration Instructions

Complete and return to:

AEI Fund Management, Inc.

Investor Services Department

1300 Wells Fargo Place, 30 East Seventh Street | St Paul, MN, 55101

Phone: 800-328-3519 | Fax: 651-227-7705 | Email: InvestorServices@aeifunds.com

Re-registration due to death:

- Please provide AEI with a photocopy of the death certificate.
- The request must be signed by one of the following:
 - the surviving owner
 - the Executor or Personal Representative of the Estate (please provide AEI with a copy of the Letter of Testamentary or other paperwork showing the appointment)
- If the units are being split between multiple beneficiaries, please provide the *New Registration Information* for each heir. Please also note the number of units or the percentage that each heir should receive. You may attach additional pages as necessary.

Name/ Title change:

- Please provide AEI with a photocopy of a legal document reflecting the new name. Examples include a marriage or divorce certificate. For Corporate registrations AEI requires amended entity docs.

Adding a joint owner:

- AEI requires signatures by both the current owner and the new owner.

Removing a joint owner:

- If one of the owners has passed away, please see the instructions for *Re-registration due to death*.
- AEI requires either:
 - signatures by all current owners or
 - a photocopy of paperwork showing that the units have been awarded to one of the owners.

Re-registration into a trust:

- The *New Registration* line should include the title of the trust, the name(s) of the trustee(s) and the date of the trust.
- Please provide AEI with a photocopy of the Certificate of Trust or the title page, along with consecutive pages listing trustee(s) or successor trustee(s), and the signature/notary pages.

Transfer on Death (TOD) Beneficiary registration:

- Please download a TOD form from AEI's website.

IRA, Brokerage or Other Custodial Accounts:

- Please download a Custodial or Brokerage Re-registration Request form from AEI's website.

Important information regarding account types and signature requirements:

- One signature required for the following account types: Individual, Community Property
- All signatures required for the following account types: Joint Tenants With Right of Survivorship (JTWS), Tenants in Common (TIC), Tenants By The Entirety (TBE)
- Authorized signature(s) required for the following account types: Trust, Estate, Corporate, Partnership, LLC, Pension or Profit Sharing Plan, Uniform Gift to Minors Act (UGMA)

DST registration:

- Additional Forms required. Please contact Investor Services for assistance.

Consent to electronic notification of reports:

**Information will be accessible through AEI's investor web portal. Communications available include, but are not limited to quarterly statements, tax forms and distribution history. You may revoke your consent for electronic notification at any time by notifying AEI in writing via email to investorservices@aeifunds.com or mail at 1300 Wells Fargo Place, 30 East Seventh Street, St. Paul, MN 55101.*

By electing electronic notifications, I understand that I may incur certain costs associated with accessing, downloading, and printing communications, that I may be required to download software to read documents delivered or made available in electronic format, and that electronic delivery involves risks related to system networking outages that could impair timely receipt of or access to investment communications.



Re-Registration Request

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Date: _____ Investor ID Number: _____

Fund/DST Name(s): _____

Current Registration: _____

Current SSN(s) /EIN/ TIN: _____

Reason for Transfer: Death Name Change Add/Remove Joint Owner Trust Gift
 Other: _____

Signature: _____ Signature (Joint Owner): _____

NEW REGISTRATION INFORMATION:

All units to be re-registered? Yes No If no, specify number of units: _____

New Registration: _____

Account Type: Individual JTWS Community Property TIC TBE Trust Corporation
 Partnership LLC Pension/PSP Estate UGMA Other _____

New SSN(s) / EIN/ TIN: _____

Address: _____

City, State & Zip: _____

Phone: _____ Email: _____

Consent to Electronic Notification of Reports: (Go Paperless!)

_____ I have reviewed the consent to electronic notification disclosure* (see reverse side)
Initial

Signature: _____ Signature (Joint Owner): _____

FINANCIAL PROFESSIONAL INFORMATION:

Name and Broker-Dealer/Company Name: _____

Address: _____

Phone: _____ Email: _____

Name(s) of authorized personnel: _____

DISTRIBUTION INFORMATION:

Attach a voided check or complete the information below for automatic deposit of your distributions.

Check this box if there is no change to the current distribution instructions

Bank Name: _____

Bank Routing Number: _____ Bank Account Number: _____

Bank Account Type: Checking Savings Other

Bank Address: _____

City, State & Zip: _____

Bank Phone: _____

To set up or initiate automatic electronic deposit, provide the Bank Routing and Account numbers. I authorized AEI Fund Management, Inc., and Scale Bank to initiate electronic entries to my account. This authority will remain in effect until I notify AEI in writing to cancel it in such time as to afford AEI a reasonable opportunity to act on it.

Automatic Deposit Distribution Consent:

_____ I have reviewed the automatic distribution deposit disclosure.
Initial